

Online 401K Plan Sponsor Guide

The Plan Sponsor Gateway gives you the effectiveness, flexibility and streamlined administrative processes, which reduce paperwork and the manual processing associated with running your 401(k) plan.

This presentation will provide you with step-by-step instructions of the key features of the site including:

- Edit and configure employee data
- Process Contributions
- View Plan and Participant Activity
- Communicating Bulletins

Online 401K Plan Sponsor Guide

Home Section:

Home Page:

This is the main navigation page of the Plan Sponsor website.

Different website sections may be accessed by pressing the masthead buttons across the top.

Other system navigation features that relate to the masthead section are displayed on right hand menus.

PLAN NAME	STATUS	ELIGIBLE	ENROLLED	TOTAL
Amber Industries, Inc. 401(k) Plan DTD 01/01/1999	Active	44	35	\$1,583,308.23

Click on the specific plan name to view, enter or edit plan information.

For page specific assistance, click on the question mark (?) located on every page.

401(k) forms, resources, and question and answers for the Plan Sponsor can be accessed by clicking FAQ.

Online 401K Plan Sponsor Guide

Home Section:

By clicking on the plan name the plan's balances are listed.

These are the plans overall balances, not individual participant balances.

Loans and distributions awaiting your approval can be viewed on the lower left. Access the transactions by clicking on "Pending Loans" or "Pending Distributions".

Home Setup E-mail
Welcome: Jonathan Donnell
Company: Amber Industries, Inc.
 Mon Aug 08 15:53:38 PDT 2005 [Log Out](#)

Amber Industries, Inc. 401(k) Plan DTD 01/01/1999

FUND NAME	TICKER	NAV	UNITS	BALANCE	MENU
Dreyfus Emerging Leaders	DRELX	\$32.91	5,903.524	\$194,284.98	View/edit Plan
Dreyfus Intermediate Term Income	DRITX	\$12.88	7,084.216	\$91,244.70	Participants
Dreyfus Mid Cap Value	DMCVX	\$22.88	7,229.203	\$165,404.15	Funds
Dreyfus Premier Core Value C	DCVXC	\$24.00	9,196.114	\$220,706.75	Sources
Dreyfus Premier Mid Cap Stock C	DMSCX	\$14.68	13,559.715	\$199,056.62	Payroll Processing
Dreyfus Premier Small Cap Value C	DSVCX	\$15.36	3,971.135	\$60,996.63	Special Processing
Dreyfus Premium International Value C	DICVX	\$13.83	19,177.063	\$265,218.78	Profit Sharing
Dreyfus S&P 500 Index	PEOPX	\$29.35	12,996.296	\$381,441.27	Pending Loans
Loan Fund	LOAN	\$1.00	4,954.350	\$4,954.35	Pending Distrib

[There are 1 pending loans](#)
[There are 2 pending Distributions](#)

Total Market Value: \$1,583,388.23

[Reports](#)

The pending screen allows you to view pending Loan/ Distribution transactions.

To view the details of a Loan or Distribution submission click on the "Requested" date.

Home Setup E-mail
Welcome: Jonathan Donnell
Company: Amber Industries, Inc.
 Mon Aug 08 16:01:51 PDT 2005 [Log Out](#)

Pending Loans

REQUESTED	PARTICIPANT	PRINCIPAL	PAYMENT	MENU
04/16/2005	Hartford, Danielle	1,000.00	10.17	Return

FAQ © 401(k) Pro, Inc.

Online 401K Plan Sponsor Guide

Home Section:

After reviewing the parameters of the request you can Approve, Deny, or Cancel the transaction using the buttons on the bottom of the screen.

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Company: Amber Industries, Inc.
Mon Aug 08 16:11:01 PDT 2005 [Log Out](#)

Approve Loan ?

DANIELLE HARTFORD	
PARTICIPANT	Hartford, Danielle
SSN	852-41-3526
LOAN AMOUNT	1,000.00
LOAN MONTHS	24
INCEPTION DATE	08/08/2005
REANORTIZATION DATE	
FIRST PAYMENT DATE	09/01/2005
PRIMARY RESIDENCE	Y
MARITAL STATUS	Married <input type="button" value="v"/>
SPOUSAL CONSENT	<input type="checkbox"/>
INTREST RATE	5.25%
LOAN FEE	25.00
APR	7.71%
PAYROLL FREQUENCY	Weekly
PAYMENT AMOUNT	18.16
TOTAL NUMBER OF PAYMENTS	104

Online 401K Plan Sponsor Guide

Home Section:

This plan summary information has been obtained from your adoption agreement. (Contact your plan Provider if you want to change any of the information or if you discover a discrepancy.)

Tab choices will allow you to view and edit your plan sponsor and trustee information.

Amber Industries, Inc. 401(k) Plan DTD 01/01/1999

PLAN	SPONSOR	TRUSTEE
EFFECTIVE DATE	01/01/1999	
CONVERSION DATE		
AMENDMENT DATE		
ENTRY DATES	01-01-1999	
DEF. START DATES	01-01-1999	
DEF. EDIT DATES		
RETIREMENT AGE	65.0	
LOANS ALLOWED	1	
MIN. LOAN AMOUNT	\$1,000.00	
MAX. LOAN AMOUNT	\$50,000.00	
LOAN FEE	\$25.00	
ELIGIBILITY AGE	21.0	
ELIGIBILITY YOS	0.5	
P/T EMPLOYEES	Y	
UNION MEMBERS	Y	
NON-RESIDENTS	Y	

Online 401K Plan Sponsor Guide

Home Section:

By clicking on "Participants" the plan participant list is brought up.

A search feature is built in so that you may quickly locate a participant by last name or social security number.

Clicking on the participant's name brings up the participants general information.

Welcome: Jonathan Donnell
Company: Amber Industries, Inc.
 Mon Aug 08 16:37:56 PDT 2005 [Log Out](#)

Participants

PARTICIPANTS ?

PARTICIPANTS

DIVISION

LAST NAME

SSN

SORT BY

NAME	SSN	TELEPHONE	DIVISION	ENROLLED	MENU
Aaron, Franklin	652-33-5412	831-254-2198	Admin	Y	<input type="button" value="Return"/>
Abbott, Rosemary	352-62-4226	650-354-2198	Admin	N	
Account, Forfeiture	000-00-0000		Admin	N	
Adams, Robert	159-35-6642	408-365-2542	Sales	Y	
Allen, Abigail	148-63-5224	650-321-4598	Sales	Y	
Ames, George	352-15-2224	408-365-2595	Prod	Y	
Anderson, Casey	658-99-2123	408-356-9754	Prod	Y	
Barnett, Thomas	352-42-2363	650-954-2656	Admin	Y	
Bergen, Leslie	352-41-2223	408-574-5496	Admin	N	
Better, John	647-85-4422	408-369-5784	Prod	Y	
Bodner, Timothy	557-68-2435	650-328-7595	Sales	Y	
Brandon, Louise	623-37-8555	408-956-3565	Sales	Y	
Brisket, Robert	556-87-9921	831-258-9674	Admin	N	
Buckley, Rachel	655-98-4123	408-965-3265	Prod	Y	
Donnell, Jonathan	159-36-6765	650-258-3475	Admin	Y	

Online 401K Plan Sponsor Guide

Home Section:

Participant information can be viewed and edited here. The enrolled box should be checked if the employee is enrolled in the plan.

To enter, view or edit alternate payee information or beneficiary information choose the appropriate tab.

From the menu you can view details of the participant's plan assets, and create, view or edit employee information, Investment elections, salary deferral rates, contribution sources, activity, loan information, transfers, distributions, and reports can be accessed.

Welcome: Jonathan Donnell
 Company: Amber Industries, Inc.
 Mon Aug 08 16:44:51 PDT 2005 [Log Out](#)

Participant Information

PARTICIPANT	ALTERNATE	BENEFICIARY
PARTICIPANT		
PARTICIPANT	Casey Anderson	
SSN	658-99-2123	
STATUS	Active	
ELIGIBLE	Y	
ENROLLED	<input checked="" type="checkbox"/>	
DATE ENROLLED	<input type="text" value="01/10/2003"/>	
VESTING HIRE DATE	<input type="text" value="10/18/1995"/>	
NORMAL RETIREMENT	09/19/2028	
EARLY RETIREMENT	09/19/2010	
PAY FREQUENCY	Weekly <input type="button" value="v"/>	
LAST CONTRIBUTION	03/21/2005	
LAST DISTRIBUTION		
LAST TRANSFER		
LAST ALLOCATIONS		
IDA ACCOUNT #	<input type="text"/>	
FORCE ELIGIBLE	<input checked="" type="checkbox"/>	
FORCE INELIGIBLE	<input type="checkbox"/>	
OVERRIDE YOS	<input type="checkbox"/>	
OVERRIDE YOS TO	<input type="text" value="0"/>	
ADJUST YOS BY	<input type="text" value="0"/>	

MENU

- Balance
- Employee
- Invest Elections
- Def Rates
- Sources
- Activity
- Loans
- Transfers
- Distributions
- Send Message
- Reports
- Return

Online 401K Plan Sponsor Guide

Home Section:

These are the investment fund(s) selected by your plan. (Contact your plan provider if you want to change or add additional funds).

Welcome: Jonathan Donnell
Company: Amber Industries, Inc.
 Mon Aug 08 16:59:16 PDT 2005

Funds ?

FUND NAME	FUND OBJECTIVE
Dreyfus Emerging Leaders	Domestic Hybrid
Dreyfus Intermediate Term Income	Domestic Hybrid
Dreyfus Mid Cap Value	Mid Cap Value
Dreyfus Premier Core Value C	Large Cap Growth
Dreyfus Premier Mid Cap Stock C	Mid Cap Value
Dreyfus Premier Small Cap Value C	Small Cap Value
Dreyfus Premium International Value C	Foreign Stock
Dreyfus S&P 500 Index	Domestic Hybrid
Invesco Dynamics	Large Cap Value
Janus Adv Worldwide Growth	World Stock
MFS Strategic Growth	Large Cap Growth
MFS Value Fund	Large Cap Growth

This list identifies the allowable contribution sources for your plan, as well as the vesting schedules associated with these sources.

Welcome: Jonathan Donnell
Company: Amber Industries, Inc.
 Mon Aug 08 17:03:17 PDT 2005 [Log Out](#)

Sources ?

SOURCE #	SOURCE NAME	VESTING SCHEDULE	MENU
1	Salary Deferral	100% Immediate	Return
2	Company Match	Schedule F	
3	Qualified Non-Elective Contribution	100% Immediate	
4	Rollovers	100% Immediate	
5	Profit Sharing	Schedule F	
6	Catch-Up Contributions	100% Immediate	
7	Safe Harbor Matching	100% Immediate	
8	Trust Transfer	100% Immediate	

Online 401K Plan Sponsor Guide

Home Section:

Payroll Processing

Click on “Payroll Processing” or “Special Processing” to enter contributions. Enter effective date of the contribution.



The screenshot shows the "Payroll Processing" form. It includes a title bar with a help icon. The form fields are: "EFFECTIVE DATE" with a text input containing "08/25/2005"; "DIVISIONS" with a dropdown menu showing "<All>"; "INSERT LOAN PAYMENTS" with a checked checkbox; and a "CONTINUE" button at the bottom left. A "MENU" button with a "Return" link is located on the right side.

If you have separate divisions select the correct division. Most plans will select “ALL.”

Click insert loans box to add loan payment.

For Special Processing, choose contribution source from the drop down menu.



The screenshot shows the "Special Processing" form. It includes a title bar with a help icon. The form fields are: "EFFECTIVE DATE" with a text input containing "08/25/2005"; "SOURCES" with a dropdown menu showing "Catch-Up Contributions"; "DIVISIONS" with a dropdown menu showing "<All>"; and a "CONTINUE" button at the bottom left. A "MENU" button with a "Return" link is located on the right side.

Clicking “Continue” will take you to the processing grid.

Online 401K Plan Sponsor Guide

Home Section:

Payroll Processing

Enter deferral amounts for each participant and source in appropriate box. Press Continue. If the loan box was checked, select loans and if there are loans in the plan, they will appear on this screen.

Payroll Processing ?

CONTRIBUTION		LOAN	COMPENSATION	
ADF	PARTICIPANT		SALDEF	MATCH
<input type="checkbox"/>	652-33-5412 AARON, F		250.00	0.00
<input type="checkbox"/>	352-62-4226 ABBOTT, R		0.00	0.00
<input type="checkbox"/>	159-35-6642 ADAMS, R		260.00	0.00
<input type="checkbox"/>	148-63-5224 ALLEN, A		460.00	0.00
<input type="checkbox"/>	352-15-2224 AMES, G		300.00	0.00

MENU

- Import
- Calculate Matcd
- Clear All
- Print Summary
- Save & Exit
- Abandon
- Submit

Select the Compensation tab to enter payroll Compensation and hours worked.

Payroll Processing ?

CONTRIBUTION		LOAN	COMPENSATION		
PARTICIPANT		LOAN 1	LOAN 2	LOAN 3	
652-33-5412 AARON, F					
352-62-4226 ABBOTT, R					
159-35-6642 ADAMS, R					

MENU

- Import
- Clear All
- Save & Exit
- Abandon
- Submit

If you would like a printed summary of your contributions click on "Print Summary". Check for accuracy. Hit the submit to finalize the transaction. Remember to forward your payroll processing funding to your plan's custodian.

Payroll Processing ?

CONTRIBUTION		LOAN	COMPENSATION				
PARTICIPANT		HOURS	W2	GROSS	PLAN	MATCHING	PS
652-33-5412 AARON, F		160.00	3251.00	3251.00	3251.00	0.00	0.00
352-62-4226 ABBOTT, R		160.00	2845.00	2845.00	2845.00	0.00	0.00
159-35-6642 ADAMS, R		160.00	2966.00	2966.00	2966.00	0.00	0.00
148-63-5224 ALLEN, A		160.00	2214.00	2214.00	2214.00	0.00	0.00
352-15-2224 AMES, G		160.00	1436.00	1436.00	1436.00	0.00	0.00

MENU

- Import
- Clear All
- Save & Exit
- Abandon
- Submit

Online 401K Plan Sponsor Guide

Home Section:

Payroll Processing

Use Special Processing if you need to process a specific contribution source such as rollovers, profit sharing and catchup contributions.

Check for accuracy and hit "Submit".

Special Processing				MENU
ADF	PARTICIPANT	SSN	AMOUNT	
<input type="checkbox"/>	AARDN, FRANKLIN	652-33-5412	0.00	Import
<input type="checkbox"/>	ABBOTT, ROSEMARY	352-62-4226	0.00	Clear All
<input type="checkbox"/>	ADAMS, ROBERT	159-35-6642	0.00	Print Summ
<input type="checkbox"/>	ALLEN, ABIGAIL	148-63-3224	0.00	Save & Exit
<input type="checkbox"/>	AMES, GEORGE	352-15-2224	0.00	Abandon
<input type="checkbox"/>	ANDERSON, CASEY	658-99-2123	0.00	Submit
<input type="checkbox"/>	BARNETT, THOMAS	352-42-2363	0.00	
<input type="checkbox"/>	BERGEN, LESLIE	352-41-2223	0.00	
<input type="checkbox"/>	BETTER, JOHN	647-85-4422	0.00	
<input type="checkbox"/>	BODNER, TIMOTHY	557-68-2435	0.00	
<input type="checkbox"/>	BRANDON, LOUISE	623-37-8555	0.00	
<input type="checkbox"/>	BUCKLEY, RACHEL	655-98-4123	0.00	

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Home Section:

Profit Sharing

Use this screen to automatically calculate profit sharing contributions and allocated based on a participant's compensation. Enter the total profit sharing contribution you wish to divide among your participants

Clicking "Continue" will allow you to verify compensation listed for the participant is correct. Edit if necessary.

If your data is correct, click "Submit".

ADF	PARTICIPANT	SSN	COMPENSATION
<input type="checkbox"/>	AARON, FRANKLIN	652-33-5412	0.00
<input type="checkbox"/>	ABBOTT, ROSEMARY	352-62-4226	0.00
<input type="checkbox"/>	ADAMS, ROBERT	159-35-6642	0.00
<input type="checkbox"/>	ALLEN, ABIGAIL	148-63-5224	0.00
<input type="checkbox"/>	ANES, GEORGE	352-15-2224	0.00
<input type="checkbox"/>	ANDERSON, CASEY	658-99-2123	0.00
<input type="checkbox"/>	BARNETT, THOMAS	352-42-2363	0.00
<input type="checkbox"/>	BERGEN, LESLIE	352-41-2223	0.00
<input type="checkbox"/>	BETTER, JOHN	647-85-4422	0.00
<input type="checkbox"/>	BOONER, TIMOTHY	557-68-2435	0.00
<input type="checkbox"/>	BRANDON, LOUISE	623-37-8555	0.00
<input type="checkbox"/>	BUCKLEY, RACHEL	655-98-4123	0.00

Online 401K Plan Sponsor Guide

Home Section:

Plan Reports

Clicking on “Reports” allows you to view or print plan reports.

Click a report description to access a report.

The screenshot shows a web application interface titled "Plan Reports". The main content area is a list of report descriptions, each with a blue underlined link. The list includes:

- AGE 50 REPORT
- BALANCE LESS THAN \$5000
- CALENDAR YEAR DEFERRAL LIMIT TEST - 402(G)
- COMPLIANCE TEST: ACP - SECTION 401(M)
- COMPLIANCE TEST: ADP - SECTION 401(K)
- COMPLIANCE TEST: COMP. NONDISCRIMINATION - 414
- COMPLIANCE TEST: MAXIMUM ANNUAL ADDITIONS - 415(G)
- COMPLIANCE TEST: RATIO COVERAGE 410(B)
- COMPLIANCE TEST: TOP HEAVY - 416
- DEFERRAL CHANGE SUMMARY REPORT
- DISTRIBUTION ACTIVITY SUMMARY
- INVESTMENT ELECTIONS REPORT
- LOAN ACTIVITY SUMMARY
- LOANS: DELINQUENT LOANS
- LOANS: RECONCILIATION
- NEW LOANS SUMMARY
- PARTICIPANT ADDRESS REPORT
- PARTICIPANT ALLOCATION DETAIL
- PARTICIPANT ALLOCATION SUMMARY
- PARTICIPANT CONTRIBUTION SUMMARY
- PARTICIPANT HOURS & COMPENSATION SUMMARY
- PARTICIPANT STATEMENT
- PARTICIPANT SYNOPTIC REPORT
- PARTICIPANT VESTING DETAIL
- PARTICIPANT VESTING SUMMARY
- REQUIRED MINIMUM DISTRIBUTIONS
- TRUST STATEMENT

On the right side of the screenshot, there is a "MENU" button with a "Return" link below it.

Online 401K Plan Sponsor Guide

Setup Section:

View and edit your company information.

Fields highlighted in bold-face must be completed.

Use the tab key to move between fields.

Click "Save" after editing your data.

Company Information ?

COMPANY	
COMPANY NAME	Amber Industries, Inc.
TAX ID NUMBER	12-3456789
CONTACT NAME	Jonathan Donnell
CONTACT POSITION	Plan Administrator
ADDRESS 1	410 City Line Avenue
ADDRESS 2	
CITY	San Jose
STATE	California
ZIP CODE	95125
TELEPHONE 1	408-555-1234
TELEPHONE 2	
FAX	408-555-4321
E-MAIL ADDRESS	JTD@amber.net
WEBSITE ADDRESS	

MENU
Divisions
Employees

Online 401K Plan Sponsor Guide

Setup Section:

By clicking on “Divisions”; view create and edit divisions.

Divisions					?
<input type="checkbox"/>	DIVISION	DIVISION CODE	CONTACT	TELEPHONE	MENU
<input type="checkbox"/>	Administration	Admin	Jonathan Donnell	408-555-1234	New Division
<input type="checkbox"/>	Production	Prod	Daniel Farmington	408-555-3241	Return
<input type="checkbox"/>	Sales	Sales	Robert Adams	408-555-4213	

Clicking on the Divisions will allow you to view and edit division information.

Division Information		?
DIVISION		MENU
DIVISION NAME	Administration	Employees
DIVISION CODE	Admin	Return
DEFAULT DIVISION	<input checked="" type="checkbox"/>	
CONTACT NAME	Jonathan Donnell	
CONTACT POSITION		
ADDRESS 1	410 City Line Avenue	
ADDRESS 2		
CITY	San Jose	
STATE	California	
ZIP CODE	95125	
TELEPHONE 1	408-555-1234	
TELEPHONE 2		
FAX		
E-MAIL ADDRESS		
ENTITY TYPE		

Online 401K Plan Sponsor Guide

Setup Section:

By clicking on "Employees" the employee list is brought up.

A search feature is built in so that you may quickly locate an employee by last name or social security number.

Employees ?

SELECT DIVISION:

LAST NAME:

SSN:

SORT BY:

<input type="checkbox"/>	NAME	SSN	TELEPHONE	DIVISION
<input type="checkbox"/>	Aaron, Franklin	652-33-5412	831-254-2198	Admin
<input type="checkbox"/>	Abbott, Rosemary	352-62-4226	650-354-2198	Admin
<input type="checkbox"/>	Account, Forfeiture	000-00-0000		Admin
<input type="checkbox"/>	Adams, Robert	159-35-6642	408-365-2542	Sales
<input type="checkbox"/>	Allen, Abigail	148-63-5224	650-321-4598	Sales
<input type="checkbox"/>	Ames, George	352-15-2224	408-365-2595	Prod
<input type="checkbox"/>	Anderson, Casey	658-99-2123	408-356-9754	Prod
<input type="checkbox"/>	Barnett, Thomas	352-42-2363	650-954-2656	Admin
<input type="checkbox"/>	Bergen, Leslie	352-41-2223	408-574-5496	Admin

MENU

- New Employee
- Return

Online 401K Plan Sponsor Guide

Setup Section:

This screen shows the employee's personal data.

It is accessed by clicking on the employee's name from the employee list.

Data can be changed and updated by clicking in the box next to the desired field and typing in the information.

Be sure to click the save button at the bottom of the page after making changes!

By clicking on "Reset Password" the participant's individual password can be reset. It is reset to the default of the last four digits of their social security number.

Employee Information ?

EMPLOYEE	MORE...	DIVISIONS	PLANS
FIRST NAME	Franklin		
MIDDLE NAME	P		
LAST NAME	Aeron		
SSN	652-33-5412		
DIVISION	Administration		
PAY FREQUENCY	Weekly		
STATUS	Active		
ADDRESS 1	6582 Lina Vista		
ADDRESS 2			
CITY	Monterey		
STATE	California		
ZIP CODE	93940		
TELEPHONE 1	831-254-2198		
TELEPHONE 2			
FAX			
E-MAIL ADDRESS			
BIRTH DATE	12/24/1949		
HIRE DATE	09/12/1963		
REHIRE DATE			
TERMINATION DATE			
DISABILITY DATE			
RETIREMENT DATE			
DEATH DATE			

MENU

Reset password

Reset PIN code

Return

Online 401K Plan Sponsor Guide

Setup Section:

By clicking on “New Employee” (on the employee list page) this screen is brought up.

New employee info can be entered here (required fields are displayed in bold-face). Be sure to hit “save” at the bottom of the screen after information is entered.

Employee Information ?

EMPLOYEE	
FIRST NAME	<input type="text"/>
MIDDLE NAME	<input type="text"/>
LAST NAME	<input type="text"/>
SSN	<input type="text"/>
DIVISION	Administration <input type="button" value="v"/>
PAY FREQUENCY	Annual <input type="button" value="v"/>
STATUS	Active <input type="button" value="v"/>
ADDRESS 1	<input type="text"/>
ADDRESS 2	<input type="text"/>
CITY	<input type="text"/>
STATE	<None> <input type="button" value="v"/>
ZIP CODE	<input type="text"/>
TELEPHONE 1	<input type="text"/>

Additional employee information is entered by choosing the “MORE” tab

Employee Information ?

EMPLOYEE	MORE...	DIVISIONS	PLANS
OTHER EXCLUSION	<input type="checkbox"/>		
NON RESIDENT	<input type="checkbox"/>		
UNION MEMBER	<input type="checkbox"/>		
ANNUAL SALARY	46000.0 <input type="text"/>		
OFFICER	<input type="checkbox"/>		
1% OWNER	<input type="checkbox"/>		
5% OWNER	<input type="checkbox"/>		
1% OWNER (PRIOR YR)	<input type="checkbox"/>		
5% OWNER (PRIOR YR)	<input type="checkbox"/>		
LEASED EMPLOYEE	<input type="checkbox"/>		

MENU

- Reset password
- Reset PIN code
- Return

Online 401K Plan Sponsor Guide

E-mail Section:

The E-mail system allows Sponsor to receive messages from plan participants on the site.

To access messages click the "E-mail" button.

Message will have status flag of either New, Read or Replied.

	STATUS	DATE	FROM	SUBJECT	MENU
<input type="checkbox"/>	New	04/18/2005	Harry Ostrow	Can I transfer funds?	Plan Provider
<input type="checkbox"/>	Read	04/18/2005	George Ames	I have initiated a distribution	Bulk mail
<input type="checkbox"/>	Replied	04/18/2005	Danielle Hartford	Question about contribution limit	Delete

After the message is clicked on, it may be read.

User may either delete the message or reply to it by using the buttons on the bottom of the page.

View Message

STATUS: New

PLANID: 75000

FROM: Harry Ostrow

DATE: 2005-04-18

SUBJECT: Can I transfer funds?

MESSAGE: Can I initiate a transfer?

Thanks,
Harry

DELETE REPLY

MENU
Return

To send a message choose a recipient on the right hand side. Bulk mailing will send a message to all employees.

Type message and hit "Send".

All Employees

PLAN: Amber Industries, Inc. 401(k) Plan DTD 01/01/1999

SUBJECT:

MESSAGE:

1000 characters remaining

SEND

MENU
Return